

September 23, 2019

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on September 23, 2019 was called to order at 7:33 p.m. in Room 149 by John Egan. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 20, 2019 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Eniale Beachem
Giovanni Cusmano
Craig Green
Mary Renaud
Lisa Strutin
John Egan, President

ABSENT

William Cramer
Venita Prudenti

ALSO PRESENT

Mr. Joseph Flynn, CSA
Mr. James Schlessinger, SBA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by L. Strutin and seconded by C. Green.
BE IT RESOLVED, that the minutes of the regular board meeting held on August 26, 2019, be approved.
(Appendix 1)

CARRIED: Motion carried by roll call vote.
G. Cusmano abstained

- B. Moved by L. Strutin and seconded by C. Green.
BE IT RESOLVED, that the minutes of the executive session held on August 26, 2019 be approved. **(Appendix 1A)**

CARRIED: Motion carried by roll call vote.
G. Cusmano abstained

IV. STUDENT REPRESENTATIVE REPORT

V. ACKNOWLEDGEMENTS

GRADE	NAME	AWARD
K	Maitland Reedy	Kindness
1	Charlee Clarke	Kindness
2	Rebecca Cefaloni	Citizenship
3	Blake Nascimento	Responsibility
4	Madison Kraley	Responsibility
5	Isabella Todd	Respect
6	Adrianna Mela	Caring
7	Morgan Rucker	Caring
8	Leah St. Genis	Respect

VI. PRESENTATIONS

None.

VII. PRESIDENT'S REPORT

None.

VIII. COMMITTEE REPORTS

- A. Operations: J. Britt - Chair**
 - Pointed out higher-than-budgeted HS enrollment.

- B. Human Resources: G. Cusmano - Chair**
 - Discussed several items, all listed in section XI below.

- C. Education: C. Green - Chair**
 - Did not meet.
 - After-school activities anticipated on next agenda.

- D. Governance: V. Prudenti - Chair**
 - Discussed state-mandated policy updates.

- E. Town Council Liaison: J. Egan and J. Britt**
 - No meetings.

- F. Rutherford Hall Liaison: L. Strutin and M. Renaud**
 - RHF Capital Campaign moving forward; discussing means of recognition for donors.
 - Allamuchy Country Fair was an enjoyable day.

C. Additional Items:

- Retirement of Buildings and Grounds Supervisor
- Issues at the Lake
- Strategic Plan update
- QSAC upcoming
- HHS/AES mentor program

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

Ms. Patterson questioned the cost of the shared service agreement with WCSSSD.

Ms. Moyer asked for details regarding what the shared services agreement with WCSSSD covers.

Ms. Pohle stated buses have been arriving late in the AM & PM and inquired as to when this may be corrected; asked how many buses were on the road this year vs. prior.

Mr. Menendez asked if the District offers incentives or support to drivers to get their air brake endorsement

Mr. Wykowski asked if non-air-brake buses are as safe as those with air brakes.

XI. BOARD COMMITTEE ACTION REPORTS

Operations:

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Budget Adjustments

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED to approve the following budget adjustment(s):

Expense Budget Transfers	Fund 10	\$ 160,641.73
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(Appendix 2)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED, that the general account bills list check #30527 through #30640 for a total amount of \$830,502.93 be approved for payment.

(Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

C. Student Activity

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$55,532.10. Investors Bank as of 08/31/2019. **(Appendix 4)**

CARRIED: Motion carried unanimously by roll call vote.

D. Learn Well

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED, to approve the contract for the 2019/2020 school year with Learn Well for student ID 2302. **(Appendix 5)**

CARRIED: Motion carried unanimously by roll call vote.

E. Transportation Shared Service Agreement

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED, to approve the Shared Service Agreement between The Allamuchy Board of Education and The Warren County Special Services School

District to provide Transportation Management Services effective September 1, 2019 and shall terminate August 31, 2020.

CARRIED: Motion carried unanimously by roll call vote.

F. Monthly Certification of Budget

Moved by J. Britt and seconded by J. Egan.

1. **BE IT RESOLVED**, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 7/31/2019 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 7/31/2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. **BE IT RESOLVED**, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of July 31, 2019 with a total Governmental Funds Account cash balance of \$ 255,650.74 **(Appendix 6)**

CARRIED: Motion carried unanimously by roll call vote.

G. Purchase of a 54-Passenger Bus

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED, to approve the purchase of a new 54-passenger bus to supplement the current fleet and potentially replace older buses that have been experiencing significant repair needs. Specifications/options will match existing recently purchased buses; total cost anticipated to be approximately \$110,000, to be purchased via a lease program.

CARRIED: Motion carried unanimously by roll call vote.

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Retirement

Moved by G. Cusmano and seconded by M Renaud.

BE IT RESOLVED, to approve the retirement of Charlie Zukoski effective March 12, 2020, and to approve the use of accrued vacation as paid leave from October 4, 2019 to March 11, 2020.

CARRIED: Motion carried unanimously by roll call vote.

B. Bus Driver

Moved by G. Cusmano and seconded by M Renaud.

BE IT RESOLVED, to approve Antonia Tahinos as a bus driver with an hourly rate of \$21.40 effective 09/24/2019 for the 2019/2020 school year.

CARRIED: Motion carried unanimously by roll call vote.

C. Substitute

Moved by G. Cusmano and seconded by M Renaud.

BE IT RESOLVED, to approve Maryann Andrioli as a substitute for the 2019/2020 school year.

CARRIED: Motion carried unanimously by roll call vote.

D. Custodial Stipends

Moved by G. Cusmano and seconded by M Renaud.

BE IT RESOLVED, to approve the following stipend positions for the 2019/2020 school year effective 10/1/19 prorated.

Pete DeMary	Acting District Head Custodian	\$7,000.00/per year
Tim Mota	Acting Lead Custodian	\$3,500.00/per year
Tim Mota	Plant caretaker on weekends	\$1,200.00/per year
Suzanne Peterson	Plant caretaker on weekends	\$1,200.00/per year

CARRIED: Motion carried unanimously by roll call vote.

E. Maintenance

Moved by G. Cusmano and seconded by M Renaud.

BE IT RESOLVED, to approve Michael Brown as a full time maintenance employee for the 2019/2020 school year at a salary of \$38,000.00 effective 10/1/2019

CARRIED: Motion carried unanimously by roll call vote.

F. Resignation

Moved by G. Cusmano and seconded by M Renaud.

BE IT RESOLVED, to accept, with regrets, the resignation of Robin Vitullo, bus driver, effective October 4, 2019.

CARRIED: Motion carried unanimously by roll call vote.

G. Resignation

Moved by G. Cusmano and seconded by M Renaud.

BE IT RESOLVED, to accept, with regrets, the resignation of Nancy LoPresti, Spanish Teacher, effective October 25, 2019.

CARRIED: Motion carried unanimously by roll call vote.

Education**A. Class Trips**

Moved by C. Green and seconded by M. Renaud.

BE IT RESOLVED, to approve the following class trips for the 2019-2020 school year: (HIGHLIGHTED are Board paid or partially Board paid)

Teacher	Grade	Date	Brief Description of Trip	Location	Bus Cost	Student Cost	Approximate Total Cost
Muhlenbruch	1	09/25/19	From Farm to table	Washington, NJ	\$250	\$368	\$618
Schmiedeke	Kindergarten	10/10/19	Tranquility Farms	Green Township	\$250	\$182	\$432
Mikaliunas	PSD	10/23/19	Tranquility Farms	Green Township	\$125.00	\$56.00	\$181.00
Gallegly	5-6	11/13/19	Battle of the Minds	Phillipsburg, NJ	\$125.00	\$0	\$125
Gallegly	7-8	11/18/19	Battle of the Minds	Washington, NJ	\$125.00	\$0	\$125
Ricci	7-8	11/18/19	Raritan Valley Community College	Branchburg, NJ	\$750.00	\$759.50	\$1,509.50
Adams	Chorus	11/27/19	Philadelphia Museum	Philadelphia, PA	\$250.00	\$700.00	\$950.00
Schmiedeke	Kindergarten	5/06/20	CCM Planetarium	Randolph, NJ	\$125.00	\$260.00	\$385.00
Mikaliunas	PSD	3/17/20	Circle Lanes	Ledgewood, NJ	\$125.00	\$66.00	\$191.00
Adams	Band & Chorus	05/01/20	Spring Concert	Allentown, PA	\$500.00	\$3,850.00	\$4,350.00
Schmiedeke	Kindergarten	5/06/20	Turtle Back Zoo	West Orange, NJ	\$250.00	\$416.00	\$666.00
Stiner	7 th	5/26/20	Fairview Lakes	Newton	\$500.00	\$5,600.00	\$6,100.00
Schmiedeke	Kindergarten	5/28/20	Community Helpers	Hackettstown, NJ	\$250.00	\$208.00	\$458.00

CARRIED: Motion carried unanimously by roll call vote.

B. Attendance at Professional Conferences

Moved by C. Green and seconded by M. Renaud.

BE IT RESOLVED, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate.

Staff Member	Date	Workshop Name	Cost	Mileage	Approximate Total Cost
DeAngelis	10/05/19	CS Fundamentals Deep Dive	\$30.00	\$31.31	\$61.31
Boden	10/14/19	RTI and in class Speech services	\$90.00	\$0	\$90.00
Megan Schmidt	10/14/19	Northern Hills Academy	\$100.00	\$5.28	\$105.28
Julie Profito & Megan Schmidt	10/14/19	Warren County School Counselor Ass.	\$0	\$0	\$0
Patterson	10/24/19	IXL Training – IXL- Live	\$75.00	\$0	\$75.00
Stiner	11/13/19	NGSS Workshop Series	\$125.00	\$0	\$125.00
Megan Schmidt	06/08/20	Youth Mental Health First Aide	\$150.00	\$0	\$150.00
Julie Profito	06/08/20	Youth Mental Health First Aide	\$150.00	\$25.74	\$175.74

CARRIED: Motion carried unanimously by roll call vote.

C. Curriculum Updates

Moved by C. Green and seconded by M. Renaud.

BE IT RESOLVED, to approve the following curriculum updates

- K-8 ELA
- K-8 Math
- K-8 Social Studies

CARRIED: Motion carried unanimously by roll call vote.

Governance

POLICY

A. Policy

Moved by M. Renaud and seconded by C. Green.

BE IT RESOLVED, to approve first reading of the following policies that have been reviewed, revised and recommended by the Governance Committee:

(Appendix 7)

- P & R 1642 Earned Sick Leave Law (M) (New)**
- P 3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)**
- P & R 3218 Use, Possession, or Distribution of Substances (M) (Revised)**

P & R 4218	Use, Possession, or Distribution of Substances (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P & R 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
P & R 7440	School District Security (M) (Revised)
P 8600	Student Transportation (M) (Revised)
R 8600	Student Transportation (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 8670	Transportation of Special Needs Students (M) (Revised)
P 9210	Parent Organizations (Revised)
P 9400	Media Relations (Revised)

CARRIED: Motion carried unanimously by roll call vote.

XII. OLD BUSINESS

XIII. PUBLIC COMMENTS

- Ms. Moyer voiced disapproval of Pay to Play policy change and questioned if the change had been publicly discussed
- Ms. Taliano questioned the 7th grade class size and potential impacts.
- Mr. Moyer stated dismissal has been a bit better but suggests that the students for parent pick-up should be released with those riding the buses.
- Ms. Ozcan inquired as to progress of security upgrades.
- Mr. Menendez expressed regrets regarding the resignation of the Spanish teacher.
- Ms. Moyer inquired as to whether the Chess Club may be reinstated.

XIV. BOARD DISCUSSION

None.

XV. EXECUTIVE SESSION MOTION

Moved by E. Beachem and seconded by G. Cusmano.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negotiation issues

- AEA contract negotiation
- Update on M.A. o/b/o K.A. vs. ABoE
- Capital Improvement Contracts

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the

aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote.

Executive Session

Moved by L. Strutin and seconded by C. Green.

BE IT RESOLVED, that the Board of Education has been in executive session for the past 22 minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

XVI. BOARD DISCUSSION

Board discussed the Play to Pay for Jump Start and Homework club. Stipends are not being covered. Teacher recommendations should be looked at and approved.

Bus times for pickup and drop off.

XVI. ADJOURNMENT

Moved by M. Renaud and seconded by C. Green.

BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 9:40 p.m.